

Summer 2011

REGISTRATION INFORMATION



4 WAYS TO REGISTER!

Registration begins April 11. Register early to guarantee enrollment and help prevent course cancellations.

- ONLINE:** www.pafa.org/CE
- PHONE:** 215-972-7632
- MAIL*:** **Continuing Education Programs***
Pennsylvania Academy of the Fine Arts
128 North Broad Street
Philadelphia, PA 19102
- IN PERSON:** Visit the Continuing Education office on the 3rd Floor of the Samuel M.V. Hamilton Building

* Please mail a completed registration form with check, money order, or credit card information. We accept VISA, MasterCard, American Express and Discover Card. Make checks or money orders payable to "PAFA."

REGISTRATION DEADLINES

One-Week Intensive Sessions

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| May Intensive | May 13 |
| June Intensive | May 27 |
| July Intensive | July 1 |
| High School June Intensive | June 17 |
| High School July Intensive 1 | July 1 |
| High School July Intensive 2 | July 8 |

Six- and Twelve-Week Sessions

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| Six-Week Session 1 (Day/Evening) | May 20 |
| Six-Week Session 2 (Day/Evening) | July 1 |
| Twelve-Week Evening Session | May 20 |

Workshops, Lectures, Seminars and Special Programs

Registration deadlines vary. Please refer to individual course descriptions.

STUDENT ADVISING

For assistance in course selection or to make an appointment, call 215-972-7632 or email continuinged@pafa.edu.

Continuing Education Programs Office Hours

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|-------------------------|-----------------|
| Monday – Thursday | 9 a.m. – 7 p.m. |
| Friday | 9 a.m. – 5 p.m. |
| Saturday | 9 a.m. – 1 p.m. |

When evening and/or Saturday classes are not in session, the office will be open Monday through Friday, 9 a.m. – 5 p.m.

CREDIT

PAFA is accredited through the National Association of Schools of Art and Design (NASAD) and is a member of the Association of Independent Colleges of Art and Design (AICAD).

Undergraduate Credit

The majority of one-, six- and twelve-week courses are available for 1.5 undergraduate credits or non-credit. If taken for credit, the student may incur additional coursework, and will receive a course grade and appropriate credit that will appear on an official PAFA transcript.

FOR PENNSYLVANIA AND NEW JERSEY K-12 EDUCATORS

Act 48 Continuing Professional Education

PAFA is approved by the state of Pennsylvania to offer Act 48 hours for all of its courses and workshops as follows: 1.5 undergraduate credit CE courses are available for 42 Act 48 hours, and 3.0 credit courses are available for 90 Act 48 hours. Workshops, lectures and seminars are eligible for the same number of Act 48 hours as they meet for. Educators electing to receive Act 48 hours should notify the Continuing Education Programs office when registering.

New Jersey Department of Education Professional Development Provider System

PAFA is approved by the state of New Jersey to offer Professional Development Credit all of its courses and workshops as follows: 1.5 undergraduate credit CE courses are available for 42 credits, and 3.0 credit courses are available for 90 credits. Workshops, lectures and seminars are eligible for the same number of professional development credits as they meet for. Educators electing to receive Professional Development Credit should notify the Continuing Education Programs office when registering.

Graduate Credit

K-12 educators enrolled in the Summer Academy for Teachers or the Advanced Curriculum for Educators (ACE) program may take CE courses for graduate credit. Tuition: \$675 for 1.5 graduate credits. Please visit www.pafa.org/CE for more information or call 215-972-7632.

COURSE TUITION AND FEES

One-, Six- and Twelve-Week Course Tuition:

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| \$585 for credit |
| \$465 for non-credit |
| \$295 for half-day tuition, when available |

One-Week High School Intensive Course Tuition:

\$390 for 1.0 credit or non-credit

Tuition varies for **Workshops, Lectures, Seminars and Special Programs**. Please refer to individual course descriptions.

Half-Day Option

All courses are designed for full-time attendance. Select courses may be taken for half-day for non-credit. Courses taken for half-day may be combined to count toward the multiple course discount, but not to qualify for credit status. For more information, please call 215-972-7632.

Lab and Material Fees

Please consult individual course descriptions for any applicable lab or materials fees.

Late Fee

Registrations received after 5 p.m. on their deadline date will be assessed a late fee of \$25.

Locker Rental

Lockers are available on a first-come, first-serve basis for \$10. Due to their limited availability, lockers on the 7th floor of the Samuel M.V. Hamilton Building are \$20.

DISCOUNTS

Frequent Student Discount*

- Accumulate five full-length courses (or equivalent) and receive your sixth course of equal or lesser value free.
- **NEW!** Accumulate five two-day workshops (or equivalent) and your sixth is free!

Referral Discount*

Refer a first-time Continuing Education student, and you and the new student will receive a 10% discount on tuition.

Membership Discount*

Academy Members at the "Friends" level and above receive a 10% tuition discount on regular courses.

*Restrictions apply. Lab, materials and locker fees are not eligible for discount. Call 215-972-7632 for details.

REFUND POLICY

Withdrawals must be made in writing via letter or email to the Continuing Education Programs office. Students withdrawing are charged a \$30 administrative fee per dropped course or workshop. Refund of tuition and lab fees will be adjusted according to the following schedule (less the \$30 fee), unless otherwise indicated.

One-, Six-, and Twelve-Week Courses:

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| Prior to one week before the 1st class meeting | 100% |
| After the above, prior to the 2nd class meeting | 50% |
| After 2nd class meeting | No Refunds |

Workshops, Lectures and Seminars

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| Prior to one week before the 1st day | 100% |
| After the above, prior to the 1st day | 50% |
| After the above | No Refunds |

Florence Academy at PAFA No Refunds

Six-Week Studio/Critique Program No Refunds

COURSE CANCELLATIONS

If minimum enrollment is not met, a class will be cancelled on or shortly after its registration deadline date. Students will be notified by phone and may choose to transfer into another class or receive a full tuition and fee refund. Please register early to help prevent course cancellation.

TRANSPORTATION AND PARKING

PAFA is conveniently located near the SEPTA Market East and Suburban train stations, bus and trolley stops and PATCO Hi-Speed Line station stops. For SEPTA information, call 215-580-7800 or visit www.septa.org. Discounted parking is available at adjacent Parkway Corporation parking lots. Tickets must be validated by Security staff.